

Mayor Kilpatrick called the Agenda Meeting to order at 9:00 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, March 28, 2022 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dwumfour, Maher, Novak, Onuoha, Roberts

Absent: None

Others Present: Mayor Victoria Kilpatrick
Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the March 14, 2022 meeting.

ORDINANCE # 11-22

**AN ORDINANCE AMENDING CHAPTER II, "ADMINISTRATION",
TO AMEND SUBSECTION 2-15.5 "FEES"
OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE**

(Recreation Committee - Co. Maher - Public Hearing 4-11-22)

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received and Filed:

- 1) Municipal Clerk's monthly report for the month of February, 2022.
- 2) CFO's Investment Activity report for the month of February, 2022.
- 3) Office on Aging Supervisor's report for the month of February, 2022.

- Seconded by Councilwoman Roberts.

Councilwoman Novak stated she would like to have one more budget workshop either with the full council or just the committee.

Mayor suggested that everyone review it and then make a decision.

Council President Maher requested the whole council.

Clerk stated she would need to know by Wednesday in order to advertise for a meeting.

B) **Authorization for the Tax Collector to refund taxes due to 100% Disabled Veteran Tax Exemption:**

- 1) Refund 2021 and 2022 taxes in the amount of \$5,286.96 and cancel all subsequently billed taxes, covering 82 Deerfield Road, Block 200.01, Lot 2.02.

- Resolution.

C) Received **Tax Appeals** from the following:

- 1) Renee Gajewski covering Block 394, Lot 40, 33 Lee Avenue.
- 2) Verizon New Jersey, Inc., covering Block 9999, Lot 1.

- Referred to Tax Counsel.

D) Committee Reports:

- 1) Progress.

➤ **PLANNING & ZONING – Councilman Onuoha**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report for the month of February, 2022.
- 2) Fire Prevention report for the month of February, 2022.
- 3) Zoning & Code Enforcement report for the month of February, 2022.

- Seconded by Councilman Conti.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing to be held before City of South Amboy Planning Board on March 30, 2022 for Preliminary and Final Major Site Plan Approval, bulk variance, deviation and design waiver/exception relief to Construct a warehouse at 111 Main Street, South Amboy.
- 2) Notice of Public Hearing to be held before the East Brunswick Zoning Board on April 7, 2022 for a digital billboard to be erected on Route 18 and Main Street, Block 150.01, Lot 1.03.

- Seconded by Councilwoman Novak.

C) Committee Reports:

- 1) Progress.

➤ **PUBLIC SAFETY – Councilwoman Dwumfour**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of February, 2022.
- 2) Board of Health Registrar and County reports for the month of February, 2022.
- 3) Police Department report for the month of February, 2022.

- Seconded by Councilman Conti.

B) Committee Reports:

- 1) Progress.

➤ **PUBLIC WORKS – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of February, 2022.

- Seconded by Councilwoman Novak.

B) Notice received from Crestview Apartment appealing the Rent Leveling Board's percentage increase.

- Hearing Scheduled for April 11, 2022 at 6:30pm.

C) Committee Reports:

- 1) Shade Tree poetry contest for 6th graders.
- 2) Shade Tree Commission will be handing out seedlings on April 23rd.
- 3) Suggested the Shade Tree Commission be involved in the tree removal for bus depot property.
- 4) Thanked the Fire Department for inviting him to the Ex-Chief's Dinner for Anthony Mercado and thanked him for his dedication.

- 5) Developer of the Club Pure property will reimburse the borough for the \$15,000 for the redevelopment plan.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of February, 2022.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) Mark-out requirements.
2) Thanked the Republican and Democratic Chairs for working together for Sayreville.

➤ **RECREATION – Council President Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of February, 2022.

- Seconded by Councilwoman Novak.

B) Application for Special Event received from the following:

- 1) Darul Arqam School to hold a Prayer Service on May 2, 2022 at Kennedy Park from 8:30M-1:30PM.

- Approved/Resolution.

C) Committee Reports:

- 1) Need to schedule a community center subcommittee meeting.
2) Status on banners.
3) Graffiti on the old movie theater.
4) Commented on the Board of Education referendum.
5) Recycling cans with lids.
6) Kennedy Park bus shelter is still missing.
7) April 1st is the deadline for the community garden plots.
8) Removal of Kennedy Park trailers.

➤ **MAYOR – Victoria Kilpatrick**

Mayor stated that there is a "Honoring Heroes" event that is happening in Port Monmouth which feeds 400 veterans on April 1st. The event will be held at VFW Post 2179 from 12pm-2pm at 1 Veterans Lane.

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- Planning & Zoning

- 1) Authorization for SERA to proceed with a new RFQ/RFP process for Sayreville Landfill No. 3.

- Approved.

- Public Safety

- 1) Authorization to call for a Certified List for Patrolmen from the Dept. of Personnel.

- Approved.

- Public Works

- Recreation

- 1) Authorization to award a contract to Starfire Corporation for the 2022 Independence Day fireworks display to be held on July 2, 2022 with a rain date of July 3, 2022.

- Resolution.

2) Authorization to increase the fees for the following programs:

Five-Day Sports Camps	Resident \$140	Non-Resident \$165
Four-Day Sports Camps	Resident \$110	Non-Resident \$135

- Resolution.

3) Authorization to establish the following Recreation Program and fees associated with said programs:

- Youth Sports Camps 5 days/1 week program.
- Residents \$179.00 – Non-Residents \$204.00
- Youth Sports Programs weekly for 6 weeks
- Residents \$99.00 – Non-Residents \$124.00

- Resolution.

- Water & Sewer

1) Authorization to promote Jeff Downs to Water Treatment Plant Operator – Licensed, effective April 1, 2022.

- Approved.

2) Authorization to use \$1,400,000 of ARPA money for the re-construction of water main on Jernee Mill Road in conjunction with Middlesex County to improve the Jernee Mill culvert project.

- Approved.

3) Authorization to appoint Mike Klosek as a Water Meter Reader in the Water Dept., effective April 16, 2022.

- Approved.

➤ **C.F.O. – Denise Biancamano - None**

➤ **BOROUGH ENGINEER - Jay Cornell**

1) Gillette Towers LLC Site Plan – Bond Release Request (Report Attached).

- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

➤ **EXECUTIVE SESSION - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those commenting were:

- George Gawron, 23 Thompson Place

Mr. Gawron stated that Melrose Hose is celebrating 100 years of service to the Borough and he has served 40 years so far.

- Jim Robinson, 11 Borelle Square

Mr. Robinson commented on the property which the Borough wants to give to the Board of Education bus complex as opposed to the other one that the Board of Education preferred. He questioned who determined where the community center would go.

Response by Business Administrator Frankel and Councilman Onuoha.

No further comments.

Council President Maher made a motion to close the Public Portion. Seconded by Councilwoman Roberts.

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 9:49 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____